

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
4	05/22/17	Open	Action	05/08/17

Subject: Approving the Fourth Amendment to the Contract for Purchase of Employee Uniforms with Galls, LLC.

## ISSUE

Whether to approve the Fourth Amendment to the Contract for Purchase of Employee Uniforms with Galls, LLC.

## RECOMMENDED ACTION

Adopt Resolution No. 17-05-\_\_\_\_\_, Approving the Fourth Amendment to the Contract for Purchase of Employee Uniforms with Galls, LLC.

## FISCAL IMPACT

Budgeted:	Yes	This FY17:	\$ 15,563.00
Budget Source:	Operating	Next FY18:	\$ 36,000.00
Funding Source:	Local	Annualized:	\$ 0
Cost Cntr/GL Acct(s) or	GL 630013	Total Amount:	\$ 51,563.00
Capital Project #:	CC (see below)		
Total Budget:	\$ 51,563.00		

Employee Uniforms – amounts are estimates.

Transportation	32.630013	\$16,750.00
Light Rail	35.630013	\$ 6,750.00
Police Services	36.630013	\$15,563.00 – new Transit Agents
Police Services	36.630013	\$ 7,500.00
Community Bus Services	77.630013	\$ 4,000.00
Procurement	88.630013	\$ 1,000.00
	Total Operating:	\$ 51,563.00 (estimates, excluding sales tax)

## DISCUSSION

RT provides employee uniforms to Bus, Light Rail and Community Bus Operators as well as Transit Agents, Transit Officers, Transportation Supervisors and Procurement Clerks. These uniforms allow the public to easily recognize RT employees and standardizes the appearance and professionalism projected by these employees.

In June of 2012, a 3-year term contract for the Purchase of Employee Uniforms was awarded to Sacramento Uniforms. In June 2015, the First Amendment to the Contract added uniform items and exercised Option Year 4 of the Principal Contract. The Second Amendment exercised Option Year 5, and assigned the Contract to Sacramento Uniform's new owner Galls, LLC. The Third Amendment approved changes to the Technical Specifications due to a discontinued shirt style.

Approved:

Presented:

Final 05/17/17

General Manager/CEO

Director, Community Bus Service

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May

22,

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The current term expires on July 11, 2017. Due to workload issues, Procurement needs additional time to procure a new contract. This Fourth Amendment seeks to extend the current contract from July 12, 2017 through September 30, 2017. Galls agrees to extend the term of the contract and to keep the current pricing structure intact which is a good value for RT because there will be no administrative burden of having to update the pricing in the existing voucher system. Other benefits to RT of extending the term of the contract with static pricing include: efficiency of working with the same vendor; no impact to employees who need uniforms; and, no increase in the pricing itself.

RT employees are issued vouchers to purchase uniforms and accessories. The amount of usage in any given month can vary significantly; therefore, the amounts budgeted are generally estimates although for Police Services additional uniform costs include filling newly authorized Transit Agent positions. Any unused amounts allocated to this contract will be re-allocated to the new Employee Uniform contract that is expected to be awarded in August and will commence on October 1, 2017.

Staff recommends the Board approve the Fourth Amendment to the Contract for the Purchase of Employee Uniforms, which extends the term by 2.5 months through September 30, 2017 and increases the total consideration by \$51,563.00 from \$476,126.80 to \$527,689.80.

RESOLUTION NO. 17-05-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 22, 2017

**APPROVING THE FOURTH AMENDMENT TO THE CONTRACT FOR PURCHASE  
OF EMPLOYEE UNIFORMS WITH GALLS, LLC.**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE  
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Fourth Amendment to the Contract between Sacramento Regional Transit District, therein referred to as "RT," and Galls, LLC, therein referred to as "Contractor," whereby the Contract term is extended from July 12, 2017 through September 30, 2017, and the total consideration is increased by \$51,563.00 from \$476,126.80 to \$527,689.80, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said Fourth Amendment.

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ANDREW J. MORIN, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary